

# ***PROFESSIONAL SERVICES CATALOGUE***

# CONTENTS

3	BUSINESS PLANNING, SUPPORT & ORGANISATION
10	FINANCE & LEGAL
28	PROPERTY- AVAILABLE PROPERTY & PROPERTY MANAGEMENT
38	SPECIALIST SERVICES
47	STAFFING- RECRUITMENT, SUPPORT & TRAINING

In this catalogue you will find local professional businesses that can help you if you are a new business looking to start up or an existing business.

From business support, financial & legal companies to architects and specialist services- you are sure to find the help you need.



# ***BUSINESS PLANNING, SUPPORT & ORGANISATION***

# BUSINESS GATEWAY



## ABOUT US

Business Gateway Moray offers free, confidential and practical advice for start-up and growing businesses in Moray.

Our services include one-to-one adviser sessions, access to specialist advice, business skills workshops and networking events.

You can easily get in touch with one of our experienced and friendly team by phone, email or in person.

## ADDRESS

17 High Street  
Elgin  
IV30 1EG

## PHONE NUMBER

01343 563634

## WEBSITE

[www.bgateway.com/local-offices/moray](http://www.bgateway.com/local-offices/moray)

## SOCIAL MEDIA LINKS

[www.facebook.com/businessgatewaymoray](https://www.facebook.com/businessgatewaymoray)

# CITY OF ELGIN BID LTD (EMBRACE ELGIN)

---



## ABOUT US

We are a business support organisation – working with and offering bespoke services to the businesses within the Elgin BID boundary which covers Elgin City Centre.

Elgin BID (Embrace Elgin) is a membership organisation voted for in 2010 and again in 2015 by the businesses within Elgin City Centre. We work for the businesses and tailor our help and support to meet our members needs.

We have been a key partner a number of projects that have led to substantial investment in the city for example the Conservation Area Regeneration Scheme which was worth more than £3 million pounds to Elgin.

To find out more about what we do, have a look at our Business Plan and Mid Term Review. Why not contact us for a chat to see how we can help.

## ADDRESS

13 Harrow Inn Close  
Elgin  
IV30 1BP

## PHONE NUMBER

01343 550652

## WEBSITE

[www.embraceelgin.co.uk](http://www.embraceelgin.co.uk)

## SOCIAL MEDIA LINKS

[www.facebook/elginbid](https://www.facebook.com/elginbid)

# H&R INSURANCE

---



## ABOUT US

As a family run company we understand that businesses are as individual as people. We will take the time to get to know your business, enabling us to provide a tailored solution to meet your needs and ensure that you and your business are financially protected.

Arranging your cover with us is simple and straightforward, leaving you with peace of mind and should the worst happen we will be there to help you through every step of the claims process – liaising with insurers and loss adjusters to ensure that your interests are represented.

With access to competitive prices across all sectors, cover can be arranged over the phone or we can come to your premises to carry out an on-site assessment.

Treating clients as we expect to be treated ourselves is the ethos that runs through H&R Insurance, so if you want traditional values and a personal touch, please give us a call.

## ADDRESS

Little Cross House  
South College Street  
Elgin  
IV30 1DY

## WEBSITE

[www.hrinsurance.co.uk](http://www.hrinsurance.co.uk)

## PHONE NUMBER

01224 848382

## SOCIAL MEDIA LINKS

[www.facebook.com/HRInsurance](https://www.facebook.com/HRInsurance)

# MORAY CHAMBER OF COMMERCE

---



## ABOUT US

Moray Chamber of Commerce is an organisation that's here for every size of business, from those that export their products around the world, to national chains, to the smallest local enterprise. The organisation as it is today is focused on having a fresh outlook on business and delivering a dynamic, supportive, informative and professional service to every one of its members.

These days the core purpose of Moray Chamber is to energise the local economy by supporting, connecting, protecting and educating local businesses. We're working hard to develop our reputation as the 'go to' networking organisation in Moray Speyside, by proactively connecting and supporting businesses across the region. We think that one of the best ways we can add value to the local business community is to enable effective business relationships between businesses of all sizes, types and at all stages of development.

## ADDRESS

Office 6 Caledonian House  
164 High Street  
Elgin  
IV30 1BD

## PHONE NUMBER

01343 543334

## WEBSITE

[www.moraychamber.co.uk](http://www.moraychamber.co.uk)

## SOCIAL MEDIA LINKS

[www.facebook.com/moraychamber](http://www.facebook.com/moraychamber)  
[www.twitter.com/moraychamber](http://www.twitter.com/moraychamber)

# TOWERGATE MORAY FIRTH



## ABOUT US

Our office, set in the heart of the small city of Elgin, has a successful history based on working tirelessly for our Clients.

Established in the area for over 6 years, our expert team of trusted advisors will strive to achieve the optimum Insurance Broking and Risk Management programmes.

We also offer Private Client insurances for individuals and families, as well as Health & Employee Benefits solutions for both individual and commercial clients.

We work with all the major UK insurers, as well as in specialist markets and Lloyds of London. Our national stature allows us to achieve the best cover we can arrange for the risk, whilst providing a local service, in the heart of the community.

## ADDRESS

First Floor  
35 Moray Street  
Elgin  
IV30 1JH

## PHONE NUMBER

01343 551333

## WEBSITE

[www.towergaterisksolutions.co.uk](http://www.towergaterisksolutions.co.uk)

# TSI MORAY (THIRD SECTOR INTERFACE)

---



## ABOUT US

tsiMORAY is a dynamic local charity set up to support and promote volunteering, community groups, and social enterprises. tsiMORAY supports and promotes communication and collaboration between all of these organisations – often referred to as “third sector”, to differentiate them from the public and private sectors – and between them and public sector organisations, such as the Moray Council, the NHS and more.

tsiMORAY works to 4 different strands;

- Volunteering development
- Social enterprise development
- Consulting, supporting, developing and representing the Third Sector in Moray
- Collaborating and working in partnership with public and private sector partners to improve the planning and delivery of public services by making them more responsive to the needs and aspirations of the local community

## ADDRESS

Office 8 Caledonian House  
164 High Street  
Elgin  
IV30 1BU

## WEBSITE

[www.tsimoray.org.uk](http://www.tsimoray.org.uk)

## PHONE NUMBER

01343 541713

## SOCIAL MEDIA LINKS

[www.facebook.com/tsimoray](https://www.facebook.com/tsimoray)



***FINANCE  
&  
LEGAL***

# ALLAN, BLACK AND MCCASKIE

---



## ABOUT US

Solicitors and Estate Agents, established in the late 1800's Allan, Black & McCaskie are a firm of Solicitors who provide property and legal services throughout Moray and beyond.

Allan, Black & McCaskie's solicitors have many years of experience in dealing with conveyancing transactions. The firm's affiliation with AB+S Estate Agents means that we are able to guide you through the whole process of buying or selling your property.

We also offer a wide range of legal expertise, to include Family Law, Commercial Matters and Civil and Criminal Legal Aid.

Our aim is to provide clients with the best service possible so please, browse through our website to find what you are looking for.

## ADDRESS

151 High Street  
Elgin  
IV30 1DX

## PHONE NUMBER

01343 543355

## WEBSITE

[www.abmsols.co.uk](http://www.abmsols.co.uk)

# BANK OF SCOTLAND

---



## ABOUT US

Get your business off to the best possible start with our simple current account.

18 months' free day-to-day business banking for new businesses.

Simple pricing and free electronic payments

Dedicated support from our UK-based business management team

Switch to us

We'll take the hassle out of moving your business bank account.

Simple pricing and free electronic payments, 6 months' free day-to-day business banking when you switch and a guaranteed switch in 7 working days, from when your account is opened using the Current Account Switch Service (CASS).

## ADDRESS

90 High Street  
Elgin  
IV30 1BJ

## PHONE NUMBER

0345 780 1801

## WEBSITE

[www.bankofscotland.co.uk](http://www.bankofscotland.co.uk)

## SOCIAL MEDIA LINKS

[www.facebook.com/bankofscotland](https://www.facebook.com/bankofscotland)

[www.twitter.com/AskBankOfScot](https://www.twitter.com/AskBankOfScot)

# CATHEDRAL ACCOUNTANCY LTD



## ABOUT US

We have the staff and expertise to provide the following services:

- Accounts preparation
- Management accounts
- Audit
- Taxation
- Seafarer's Tax
- Inheritance Tax
- Capital Gains Tax
- Tax investigations
- VAT
- Book-keeping
- Payroll
- Pensions auto-enrolment
- Business planning
- Business start-ups
- Company formation and company secretarial services

## SPECIAL OFFER

We would like to offer a free initial consultation.

## ADDRESS

4 North Guildry Street  
Elgin  
IV30 1JR

## PHONE NUMBER

01343 551572

## WEBSITE

[www.cathedralaccountancy.co.uk](http://www.cathedralaccountancy.co.uk)

# GRIERSON WEALTH MANAGEMENT

---



## ABOUT US

With today's hectic lifestyles, we find that few people have the time or inclination to manage their financial affairs effectively. However, at some point most of us will need to seek financial advice. We believe that financial services is very much a 'people business' and we are committed to providing high levels of client service at all times.

We specialise in providing high quality personal advice on many aspects of wealth management, advising clients of widely differing financial resources and of all ages.

Additionally, we assist businesses in the increasingly complex area of corporate financial planning, providing guidance on pensions, protection for directors, key employees or shareholders, tax reliefs and aspects of exit strategy planning.

## ADDRESS

67 South Street  
Elgin  
IV30 1JZ

## PHONE NUMBER

01343 555005

## WEBSITE

[www.griersonwm.co.uk](http://www.griersonwm.co.uk)

# GRIGOR & YOUNG

---

Grigor & Young  
SOLICITORS & ESTATE AGENTS

## ABOUT US

As a firm we have several Specialists in Agricultural Law, Employment Law, Licensing, Family Law, Reparation Claims (Accidents and Injuries), and have many years experience in nearly every other field of Law.

Ten solicitors, supported by qualified paralegal, administrative and support teams provide practical and up to the minute guidance to clients on ever changing areas of the law.

So, whatever you need to achieve, Grigor & Young LLP aims to help you find the best legal solution:

- Advice on all areas of the law
- Busy estate agency
- Specialist advice in: employment law, agriculture, personal injury and accident claims, licensing, matrimonial law
- Special interests in commercial law, employment law and personal injury law

## ADDRESS

1 North Street  
Elgin  
IV30 1UA

## WEBSITE

[www.grigor-young.co.uk](http://www.grigor-young.co.uk)

## PHONE NUMBER

01343 544077

## SOCIAL MEDIA LINKS

[www.facebook.com/GrigorandYoungSolicitors](https://www.facebook.com/GrigorandYoungSolicitors)  
[www.twitter.com/GrigorandYoung](https://www.twitter.com/GrigorandYoung)

# LEES WEALTH MANAGEMENT

---



*LeesWealthManagement*

## ABOUT US

We offer a personal wealth management service, we do not provide off-the-shelf (or off-the-web) solutions, but offer you the benefit of a single relationship to meet all your financial needs, whether your priority is to:

- Build or preserve capital
- Manage cash and borrowings
- Gain financial protection against risk

We specialise in providing high quality personal advice on many aspects of wealth management, advising clients of widely differing financial resources and of all ages. Additionally, we assist businesses in the increasingly complex area of corporate financial planning, providing guidance on pensions, protection for directors, key employees or shareholders, tax reliefs and aspects of exit strategy planning.

Where you need advice, you need advice you can trust, advice that will assist you to manage your financial affairs more effectively.

## ADDRESS

4 Commerce Street  
Elgin  
IV30 1BS

## PHONE NUMBER

01343 543366

## WEBSITE

[www.leeswm.co.uk](http://www.leeswm.co.uk)

# MORTGAGE ADVICE BUREAU

---



**Mortgage  
Advice Bureau**

## ABOUT US

Mortgage Advice Bureau is the UK's leading mortgage intermediary brand, winning over 70 national awards for the quality of its advice and service during the last five years.

With over 1,250 advisers across the UK, we offer expert mortgage advice on a local, regional and national level to UK consumers, both face to face and over the phone.

The expert advice we offer, combined with the volume of mortgages that we arrange, places us in a very strong position to ensure that our customers have access to the latest deals available and receive a first-class service.

Call and speak to one of our local advisers today. We offer bespoke mortgage advice and search thousands of mortgages to help find the right deal for you.

## ADDRESS

Office 5 Caledonian House  
164 High Street  
Elgin  
IV30 1BD

## WEBSITE

[www.mortgageadvicebureau.com](http://www.mortgageadvicebureau.com)

## PHONE NUMBER

01343 553944

## SOCIAL MEDIA LINKS

[www.facebook.com/mortgageadvicebureauelgin](https://www.facebook.com/mortgageadvicebureauelgin)

# MURRAY COMMERCIAL FINANCE

---



## ABOUT US

As finance brokers, we have developed an enviable reputation for identifying reliable and competitive lenders and investors who have an intimate knowledge of many industrial and business sectors. The range of lenders covers prime lenders (well known High Street names), sub-prime lenders and many other financial sources.

So, whether you're a business start up with no history, or a well established company Murray Commercial Finance make it our job to source that, sometimes difficult to find, business finance solution while removing the time consuming inconvenience of finding the right business finance for your needs.

Following your enquiry, our business finance team get into to action securing the best finance source, making it fast and easy from start to finish. You won't be hard sold a financial solution and you are under absolutely no obligation. The aim is for you to be entirely satisfied with the formal offer of advance issued by the nominated lender or finance provider before you proceed.

## ADDRESS

10 South Street  
Elgin  
IV30 1LE

## PHONE NUMBER

01343 559500

## WEBSITE

[www.murraycommercialfinance.com](http://www.murraycommercialfinance.com)

# NORTH EAST FINANCIAL PLANNING

---

**NEFP****North East Financial Planning**

## ABOUT US

At North East Financial Planning Ltd, we have more than 20 years of combined industry experience in Financial Services. We have both qualified and chartered financial advisers specialising in all areas of financial planning, ensuring that you have access to expert advice as and when your requirements change.

We are specialists in pensions, retirement planning, estate and trust work, ensuring you get the most out of retirement and making sure your money goes to the right people, when you want it to. Trusts can also help to reduce or eliminate Inheritance Tax. We also specialise in finance including commercial and development finance, long term care planning and investments.

If you think you could benefit from some guidance, then please contact us. There is no charge for any of our initial meetings and if there are costs associated with anything we recommend, we will tell you well in advance so that you can decide if you want to proceed with us.

## ADDRESS

29 High Street  
Elgin  
IV30 1EE

## PHONE NUMBER

01343 555153

## WEBSITE

[www.northeastfinancialplanning.co.uk](http://www.northeastfinancialplanning.co.uk)

# RITSONS CHARTERED ACCOUNTANTS



## ABOUT US

Ritsons is an experienced firm of chartered accountants and business advisers with offices throughout the North of Scotland.

We pride ourselves on our proactive business planning and advisory services, which go far beyond traditional accountancy and compliance work. We can work with you to identify strategies that will help your business succeed, and to make your personal wealth work for you.

Furthermore, we believe in serving our local communities in the best way possible. That means providing a wide range of expertise where it can have the most effect - on the ground.

The results speak for themselves; a network of offices across the North of Scotland; over fifty industry qualified staff backed up by over 20 support colleagues; thousands of happy clients; and decades of experience in doing our job - impressive numbers are our forte.

## ADDRESS

The Tower  
103 High Street  
Elgin  
IV30 1EB

## PHONE NUMBER

01343 542611

## WEBSITE

[www.ritsonsca.com](http://www.ritsonsca.com)

# ROYAL BANK OF SCOTLAND

---



## ABOUT US

We have three current accounts that are easy to apply for online: Startup, Business and Community.

Startup account- Trading under 1 year & turnover less £1m)

- 24-months free business banking (Standard Published Tariff after)
- Dedicated startup package
- Online and phone banking
- Bank anywhere with our mobile app

Business account- Trading over 1 year & turnover is up to £2m)

- Access to benefits and services such as FreeAgent and Business Boost
- Your own Relationship Manager (turnover and eligibility applies)
- Online and phone banking
- Bank anywhere with our mobile app

Community account- You're a not for profit organisation

- Free banking if your annual credit turnover is less than £100,000
- Cheque book and paying in book
- Apply for a Debit card
- Bank anywhere with our mobile app

## ADDRESS

209 High Street  
Elgin  
IV30 1DL

## WEBSITE

[www.business.rbs.co.uk/business](http://www.business.rbs.co.uk/business)

## PHONE NUMBER

0345 724 2424

## SOCIAL MEDIA LINKS

[www.facebook.com/royalbankofscotland](http://www.facebook.com/royalbankofscotland)

# SANTANDER

---



## ABOUT US

We're proud to have been awarded for the fourth consecutive year Business Bank of the Year (2015 - 2018) by Moneyfacts.

We support small to medium sized start-up and established businesses with straightforward banking needs and up to two directors, owners (shareholders) or partners.

We offer current accounts, savings accounts, card acceptance services, insurance and loans of up to £25,000.

## ADDRESS

74 High Street  
Elgin  
IV30 1BJ

## PHONE NUMBER

0800 085 1633

## WEBSITE

[www.santander.co.uk](http://www.santander.co.uk)

## SOCIAL MEDIA LINKS

[www.facebook.com/santanderuk](https://www.facebook.com/santanderuk)  
[www.twitter.com/santanderuk](https://www.twitter.com/santanderuk)

# SCOTT MONCRIEFF & CO

---

## ABOUT US

Our aim is to provide a comprehensive, professional and good quality service for all individuals, partnerships and companies, large businesses or small. As well as dealing with historical facts and figures, we focus on constructive discussion and planning for the future.

We are a broad based practice with a wide range of expertise providing the following services:

- Accountancy and Audit
- Personal Taxation
- Business Taxation
- Financial Appraisal and Projections
- VAT, Book-Keeping, Payroll
- Financial Services

## ADDRESS

39 South Street  
Elgin  
IV30 1JZ

## PHONE NUMBER

01343 547418

## WEBSITE

[www.scotax.co.uk](http://www.scotax.co.uk)

# STEWART AND MCISAAC SOLICITORS

---



## ABOUT US

Stewart & McIsaac in partnership with Allan Black & McCaskie operate AB&S Estate Agents. Both firms are well established in the Moray area and beyond and have been offering estate agency services and property advice to their clients for many years.

Good sound advice regarding state of the market.

Competitive fees and charges.

Full colour brochure to show your house to best advantage.

Comprehensive web coverage with your favourite property websites.

Accompanied Viewings – if required.

Direct access to a Solicitor for all your conveyancing and legal work.

Selling – Free Pre-Sales Valuation.

Buying – Join our Database.

## ADDRESS

50 High Street  
Elgin  
IV30 1BU

## PHONE NUMBER

01343 544971

## WEBSITE

[www.lexelgin.com](http://www.lexelgin.com)

# TSB BANK



## ABOUT US

Whether you are just starting your new business or are looking for a different kind of business banking, discover our range of business accounts to suit you.

Our business account for start-ups.

- Support from a relationship manager
- Manage your account online, over the phone or through our extensive branch network.
- For sole traders with a turnover of less than £125,000 you can also open your account in one of our local branches

Switching business account

It's easy to switch your business banking to TSB. Benefits include:

- A dedicated team to take the hassle out of moving your account
- Smooth move guaranteed

Bank online 24/7 using our Internet Banking website.

## ADDRESS

12 Commerce Street  
Elgin  
IV30 1BS

## PHONE NUMBER

01343 270998

## WEBSITE

[www.tsb.co.uk/business/](http://www.tsb.co.uk/business/)

## SOCIAL MEDIA LINKS

[www.twitter.com/TSB](https://www.twitter.com/TSB)

# WATSON WOOD FINANCIAL PLANNING



## ABOUT US

We pride ourselves on our expertise with our staff achieving the highest academic and professional qualifications. As Chartered & Certified Financial Planners, we ensure that we acquire and retain the necessary knowledge and skills to deliver the highest quality advice. We also work in an ethical manner that places clients' interests at the heart of the advice we give.

Every individual client, business owner and family has differing needs, commitments and objectives but as we know circumstances will change in life, constantly. Our commitment to independent financial advice allows us to tailor a solution from the whole market, which is aligned to each client, but more than that, we are able to quickly adjust your financial plan if required.

Watson Wood offer a holistic financial planning service that includes all of the following key areas:

- Long term investment strategies
- Pension and Retirement planning
- Tax Planning
- Estate planning
- Protecting individuals and their families

## ADDRESS

Office 7 Caledonian House  
164 High Street  
Elgin  
IV30 1BD

## WEBSITE

[www.watsonwoodfp.co.uk/](http://www.watsonwoodfp.co.uk/)

## PHONE NUMBER

01343 544971

## SOCIAL MEDIA LINKS

[www.facebook.com/WatsonWoodandSillarsLtd](https://www.facebook.com/WatsonWoodandSillarsLtd)

# VIRGIN MONEY



## ABOUT US

Flexible business banking

Helping you to grow your business

Finances are the cornerstone of business. We understand how important it is to have a reliable banking partner.

We provide expertise and experience to help you make sure that your finances are in good shape – allowing you to focus on the day-to-day of growing your business.

Everyday banking, overdrafts, credit cards, and more – all the services you could need to manage the finances of your business.

## ADDRESS

151 High Street  
Elgin  
IV30 1DS

## PHONE NUMBER

0800 345 7365

## WEBSITE

[uk.virginmoney.com](http://uk.virginmoney.com)

## SOCIAL MEDIA LINKS

[www.facebook.com/VirginMoneyUK](https://www.facebook.com/VirginMoneyUK)



***PROPERTY-***  
***AVAILABLE PROPERTY***  
***&***  
***PROPERTY MANAGEMENT***

# AB&S ESTATE AGENTS

---



## ABOUT US

Moray's One Stop Property Shop - AB+S Estate Agents is the estate agency division of two Elgin law firms Allan Black & McCaskie and Stewart & McIsaac.

Both firms are well established in the Moray area and beyond and have been offering estate agency services and property advice to their clients for many years

### The AB&S Offer

- Good sound advice regarding state of the market.
- Competitive fees and charges.
- Full colour brochure to show your house to best advantage.
- Comprehensive web coverage with your favourite property websites.
- Accompanied Viewings – if required.
- Direct access to a Solicitor for all your conveyancing and legal work.
- Selling – Free Pre-Sales Valuation.
- Buying – Join our Database.

## ADDRESS

24 Batchen Street  
Elgin  
IV30 1BH

## WEBSITE

[www.abands.uk.com](http://www.abands.uk.com)

## PHONE NUMBER

01343 563634

## SOCIAL MEDIA LINKS

[www.facebook.com/absestateagents/](https://www.facebook.com/absestateagents/)

# ALLIED SOUTER & JAFFREY



## ABOUT US

Allied Souter & Jaffrey is the trading name of the former Souter & Jaffrey partnership, originally formed in 1951, providing professional property services throughout the Scottish Highlands and Islands.

The directors and staff bring a vast amount of experience to bear and cover a wide range of disciplines spanning all sectors of the property market, including Commercial and Residential property valuation, retail, office, industrial and leisure property advice, property development advice, business sales and property management. We provide the following areas of expertise:

- Residential survey and valuation, including Home Reports
- Commercial property valuation, including rent review and Rates Revaluation advice
- Energy Performance Certification
- Commercial Agency – sales, lettings and acquisitions
- Quantity Surveying and Building Surveying
- Property Management

## ADDRESS

209 High Street  
Elgin  
IV30 1DJ

## WEBSITE

[www.asandj.co.uk](http://www.asandj.co.uk)

## PHONE NUMBER

01343 547481

## SOCIAL MEDIA LINKS

[www.twitter.com/scotprop](https://www.twitter.com/scotprop)

# CCL PROPERTY

---



## ABOUT US

Find, buy and run your dream business

If you are thinking of buying a business, we will guide you through every step of the process.

Our focus is on helping you achieve your business goals. Our commitment to relationship management ensures we take the time to get to know what you are looking for and to match you with relevant businesses that are available in our portfolio of commercial properties. We also have an excellent professional network and can assist with a wide variety of services including finance, accounting and legal assistance to help you with a purchase and any ongoing requirements.

Business brokers in Scotland

Whatever your plans, CCL Property have the knowledge and the experience to help you. We are developing a series of a series of downloadable guides but welcome the opportunity to discuss your individual circumstances and answer any questions you may have.

## ADDRESS

62 High Street  
Elgin  
IV30 1BU

## PHONE NUMBER

01343 610520

## WEBSITE

[www.cclproperty.com](http://www.cclproperty.com)

## SOCIAL MEDIA LINKS

[www.facebook.com/CCLSales](https://www.facebook.com/CCLSales)

[www.twitter.com/cclproperty](https://www.twitter.com/cclproperty)

# COCKBURNS SOLICITORS AND ESTATE AGENTS

---



## ABOUT US

Cockburns is a long established firm of Solicitors and Estate Agents with offices in Elgin, Forres and Grantown-on-Spey. We provide a wide range of property and legal services and are dedicated to providing clients with the top quality of service expected of an experienced team.

We are members of the Solicitors Property Centre Moray (SPC Moray) in which all of our properties may be advertised. However to visit the Cockburns Property Department and use our own property database search facility visit the property page on our website.

## ADDRESS

82 High Street  
Elgin  
IV30 1BJ

## PHONE NUMBER

01343 542684

## WEBSITE

[www.cockburns-solicitors.com](http://www.cockburns-solicitors.com)

# DM HALL CHARTERED SURVEYORS

---



## ABOUT US

When it comes to property services, having been established in 1897 we have seen it, done it and worn the t-shirt. While we have a long and distinguished history, we are proud at how we have adapted through the years to ensure we continually meet the needs of our clients.

Whether you want a quick response to a question over the telephone or want to sit down and discuss a particular property issue over a coffee, we are here to listen and help.

With commercial property centres in Elgin, Edinburgh, Aberdeen and Glasgow DM Hall has one of the strongest commercial property teams in Scotland and an unrivalled expertise in this market.

We have a number of specialist departments who can assist with business for sale, commercial property valuation, property management as well as rating, and planning and development.

## ADDRESS

27 High Street  
Elgin  
IV30 1EE

## PHONE NUMBER

01343 548501

## WEBSITE

[www.dmhall.co.uk](http://www.dmhall.co.uk)

## SOCIAL MEDIA LINKS

[www.facebook.com/DMHallCharteredSurveyors](https://www.facebook.com/DMHallCharteredSurveyors)  
[www.twitter.com/dmhallllp](https://www.twitter.com/dmhallllp)

# GALBRAITH

---

## Galbraith

### ABOUT US

With a team of over 225 employees in offices across Scotland (including Edinburgh, Stirling, Perth, Cupar, Inverness, Castle Douglas, Ayr, Elgin, Galashiels, Kelso and Aberdeen) we offer an unparalleled breadth of skills across all property sectors.

We provide the highest standards of professionalism in everything we do. Our reputation is built on trust and the ability to deliver results.

Rod Christie and our Estate Agency team have an in depth knowledge of the Elgin and Moray markets. We are also able to provide a full lettings and management service through our Inverness office.

### ADDRESS

5 Commerce Street  
Elgin  
IV30 1BS

### PHONE NUMBER

01343 546362

### WEBSITE

[www.galbraithgroup.com](http://www.galbraithgroup.com)

### SOCIAL MEDIA LINKS

[www.facebook.com/GalbraithPropertyConsultancy](https://www.facebook.com/GalbraithPropertyConsultancy)  
[www.twitter.com/galbraith\\_group](https://www.twitter.com/galbraith_group)

# GRAMPIAN PROPERTY CENTRE

---



## ABOUT US

Grampian Property Centre offer a full estate agency service including.

- Free Pre-Sale Appraisal & Valuation
- Prepare full colour marketing schedule for your home
- Marketing of your home, including internet, window display and newspaper advertising.
- Advertising on Right Move, Zoopla, Prime Location and our own Grampian Property Centre's website.
- Arranging all viewings and accompanying all prospective buyers.
- Qualifying prospective buyers
- Keeping in regular contact with you throughout the sales process.
- Presenting all offers to you and advising you on the acceptance stage.

At Grampian Property Centre we will help you to obtain the best possible price for your property, the least inconvenience to you.

## ADDRESS

52 High Street  
Elgin  
IV30 1BU

## PHONE NUMBER

01343 551717

## WEBSITE

[www.grampianpropertycentre.co.uk](http://www.grampianpropertycentre.co.uk)

# WINK & MACKENZIE

---



## ABOUT US

Wink and Mackenzie is a firm of Solicitors in Elgin serving clients in Moray and throughout Scotland.

We also have a Property Shop and are a leading Estate Agency in Moray. Located at 35 High Street, Elgin, we consistently sell more residential properties than our local competitors.

A highly trained and motivated staff form the backbone of our business and the quill-pen, so long an emblem of our profession, has been replaced by the latest computer and information technology. We are constantly looking for new and innovative ways to take the business forward and provide the best possible service for all our existing and potentially new clients.

## ADDRESS

35 High Street  
Elgin  
IV30 1EE

## PHONE NUMBER

01343 555150

## WEBSITE

[www.wink.co.uk](http://www.wink.co.uk)

## SOCIAL MEDIA LINKS

[www.facebook.com/WinkProperty](https://www.facebook.com/WinkProperty)

# YOUR MOVE

---



## ABOUT US

### Conveyancing

We provide legal services for both buyers and sellers. Review our conveyancing services for buyers, and conveyancing services for sellers to see how we can help you.

### Surveying

We would always recommend getting a survey before buying property whether it is for investment or your own residential use. This way you are sure of the condition of the property you are buying.

### Insurance

We offer a range of insurance products and protection products to help protect you, your home and your family. Find out more about the products we offer.

## ADDRESS

75 High Street  
Elgin  
IV30 1EE

## PHONE NUMBER

01343 548861

## WEBSITE

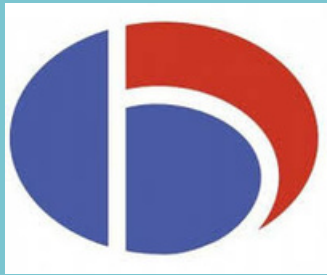
[www.your-move.co.uk/estate-agent/elgin](http://www.your-move.co.uk/estate-agent/elgin)



# ***SPECIALIST SERVICES***

# BLYTH + BLYTH CONSULTING ENGINEERS LTD

---



## ABOUT US

With a history of involvement in many significant buildings and engineering works, the Blyth + Blyth name has been a reassuring mainstay of the UK construction industry for over 160 years. Today, we remain an independent engineering consultancy and offer multidisciplinary services from offices in Elgin, Edinburgh, Glasgow and London.

As a multi-disciplinary practice, we provide a comprehensive range of services. These services can be provided as single, stand alone commissions or can be grouped to meet the specific needs of any given project.

For projects where we have more than one discipline engaged, it is our policy for one of the disciplines to take the lead in the service delivery. This approach is intended to benefit our clients who prefer to have a dedicated, senior point of contact, regardless of discipline. Invariably, the senior point of contact will be one of our directors who will in all cases be fully briefed in connection with project issues and status.

## ADDRESS

2 Commerce Street  
Elgin  
IV30 1BS

## PHONE NUMBER

01343 541197

## WEBSITE

[www.blythandblyth.co.uk](http://www.blythandblyth.co.uk)

# ELGIN POST OFFICE

---



## ABOUT US

Whether your post is going down the road or across the globe, we have just the right service to meet your needs.

Our services for businesses include:

- Mail services
- Office Supplies
- Office equipment
- Banking Services

## ADDRESS

19 Batchen Street  
Elgin  
IV30 1BH

## PHONE NUMBER

01343 546466

## WEBSITE

[www.postoffice.co.uk](http://www.postoffice.co.uk)

# FAIRHURST & PARTNERS

---

**FAIRHURST**

## ABOUT US

Fairhurst is a private Partnership where the Partners are practising engineers. Each Partner holds complete responsibility for all projects under their care and personally directs teams of chartered engineers, specialists, engineers, graduates and technicians. This personal involvement and our ability to quickly respond to client needs is what sets Fairhurst apart.

With over 500 technical staff covering a wide range of disciplines we can swiftly provide local staff with the required skills to meet the engineering needs of any project, regardless of location.

The hands on approach from Partners allows us to develop lasting relationships which cascades down as an ethos to all levels of our business. This level of understanding of our clients' aims and objectives allows us to deliver engineering solutions that are fully aligned with the specific needs of each project.

## ADDRESS

25a High Street  
Elgin  
IV30 1EE

## PHONE NUMBER

01343 543876

## WEBSITE

[www.fairhurst.co.uk](http://www.fairhurst.co.uk)

# IT CENTRAL

---



## ABOUT US

So, you know how people struggle with technology?

Well we're here for when misfortune strikes, whether you've dropped your mobile, one of the children used your tablet as a frisbee, or your computer is bogged down with a nasty virus. We'll fix it for you. No fuss, no confusing language, just fast, efficient and friendly service.

Friendly and efficient support, without the geek speak!

From mobile phone repair to business maintenance – we've got IT covered.

Your local 'Go to IT store'.

### We Fix

- Mobile phones
- Laptops
- Desktops (we also build new ones
- CCTV
- Public WIFI
- Networking (the type where we can get all the computers to talk to each other, not the drinking coffee and eating cake type – although we never refuse a cup of coffee!!)
- Tablets
- Apple Macs (yes really!)
- Gaming consoles
- Servers

\*we install all equipment too

We specialise in putting you first

## ADDRESS

15-16 Harrow Inn Close  
Elgin  
IV30 1BP

## PHONE NUMBER

01343 233110

## WEBSITE

[www.itcentral.scot](http://www.itcentral.scot)

## SOCIAL MEDIA LINKS

[www.facebook.com/ITCentralScotland](https://www.facebook.com/ITCentralScotland)

# PAM GROUP



## ABOUT US

People Asset Management (PAM) provides integrated occupational health and wellbeing services to a range of clients, in both the public and private sectors.

Because the following core service functions are owned and managed by PAM, it minimises our reliance on third parties, which means we operate with pace and simplicity, have greater control of standards and offer reduced costs.

- Occupational Health
- Psychological Services
- Wellness Solutions
- Employee Assistance
- First Day Absence
- Musculoskeletal Services
- Online Platform
- Drug & Alcohol Services

## ADDRESS

35 Moray Street  
Elgin  
IV30 1JH

## PHONE NUMBER

01925 227000

## WEBSITE

[www.pamgroup.co.uk](http://www.pamgroup.co.uk)

## SOCIAL MEDIA LINKS

[www.twitter.com/pamassist](https://www.twitter.com/pamassist)

# TERRA FIRMA SURVEYS LTD

---



## ABOUT US

We are committed to providing cost effective solutions through continual investment in state of the art equipment.

We offer topographical surveying and setting out.

## ADDRESS

10 South Street  
Elgin  
IV30 1LE

## PHONE NUMBER

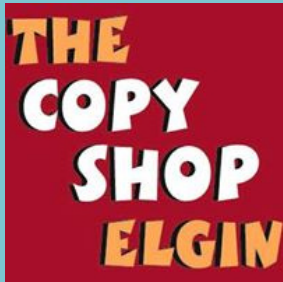
01343 550653

## SOCIAL MEDIA LINKS

[www.facebook.com/Terra-Firma-Surveys-Ltd-180051102066135](https://www.facebook.com/Terra-Firma-Surveys-Ltd-180051102066135)

# THE COPY SHOP LTD

---



## ABOUT US

The Copy Shop offers a wide range of services to companies and individuals. We offer the following services:

- Colour & B/W Photocopying
- Large Format Printing up to A0
- Scanning up to A0
- Laminating up to A1
- Design Service
- Business Stationery
- Garment Printing / Embroidery
- Calendars & Personalised Gifts
- Video to DVD
- 35mm Slide Scanning to Disc

## ADDRESS

2 South College Street  
Elgin  
IV30 1EP

## PHONE NUMBER

01343 543291

## WEBSITE

[www.copyshopelgin.co.uk](http://www.copyshopelgin.co.uk)

## SOCIAL MEDIA LINKS

[www.facebook.com/TheCopyShopMoray](http://www.facebook.com/TheCopyShopMoray)

# WITTETS ARCHITECTS



## ABOUT US

Wittets undertake a wide range of services in addition to architect services, including:

- Feasibility - services commercial, conservation and regeneration projects and residential
- Master planning – Townscapes, harbours & settlements
- Options appraisal – project review prior to design and development
- Planning Consultancy – advice on planning policy and procedures
- Building Standards Consultancy – Advice on building regulations at early pre application stage
- Principle Designer CDM health and safety regulations
- Lead Consultant – Lead role co-ordinating the services of other consultants
- Contract Administration – Including architect certification for mortgage purposes
- Energy performance Certification – Issue of EPC for new houses

## ADDRESS

26 Hay Street  
Elgin  
IV30 1NQ

## PHONE NUMBER

01343 543237

## WEBSITE

[www.wittets.co.uk](http://www.wittets.co.uk)



***STAFFING-  
RECRUITMENT  
SUPPORT  
TRAINING***

# BRIGHTWORK RECRUITMENT

---



## ABOUT US

Brightwork is part of the Staffline Group of companies and we are the largest temporary recruitment agency in Scotland with offices in Glasgow, Edinburgh and Elgin.

We work with clients in the Food & Drink, Manufacturing, Warehouse & Distribution, Facilities, Catering, Construction and Health & Social Care sectors. Our Professional & Technical team also serves the permanent recruitment market in these sectors.

We supply over 2000 temporary workers across Scotland and our teams recruit across a range of areas including office and finance, engineering, distribution, production, hospitality and distillery guides.

## ADDRESS

Office 9 Caledonian House  
164 High Street  
Elgin  
IV30 1BD

## PHONE NUMBER

01343 553961

## WEBSITE

[www.brightwork.co.uk](http://www.brightwork.co.uk)

## SOCIAL MEDIA LINKS

[www.twitter.com/brightworkltd](https://www.twitter.com/brightworkltd)  
[www.facebook.com/Brightworkjobs](https://www.facebook.com/Brightworkjobs)

# MORAY COLLEGE UHI

---



## ABOUT US

At the heart of the Moray business community, Moray College UHI has many years' experience of working with local businesses and employers to provide customised training programmes to help business growth and employee development.

We are committed to supporting businesses and individuals looking to update or develop their skills and knowledge. We work with businesses to provide training solutions tailored to specific business needs across a range of sectors including healthcare, engineering, hospitality, food and drink, business and management.

We can work with you to provide any of the services below:

- Modern Apprenticeships
- Employability Fund
- Continuous Professional Development
- First Aid courses

## ADDRESS

Moray Street  
Elgin  
IV30 1JL

## PHONE NUMBER

01343 576000

## WEBSITE

[www.moray.uhi.ac.uk](http://www.moray.uhi.ac.uk)

## SOCIAL MEDIA LINKS

[www.facebook.com/MorayCollegeUHI](https://www.facebook.com/MorayCollegeUHI)  
[www.twitter.com/MorayCollege](https://www.twitter.com/MorayCollege)

# SKILLS DEVELOPMENT SCOTLAND



## ABOUT US

Skills Development Scotland is the national skills body supporting the people and businesses of Scotland to develop and apply their skills.

Across Scotland, we support individuals to build their career management, work-based and employability skills, throughout their career journey, from school, into further learning opportunities and employment.

We are able to use skills intelligence to help inform the decisions of people across Scotland, at all stages of their careers, so that they are well-placed to take up the opportunities arising within the economy.

We target delivery of this support to those who need it most, ensuring all individuals are enabled to achieve their full potential. We work with employers and employer groups on a national, sectoral, regional, local and individual basis; supporting them to recognise and articulate their current and future skills needs, and to engage with the skills system to help ensure it better meets those needs in the short, medium and longer term.

## ADDRESS

232 High Street  
Elgin  
IV30 1BA

## PHONE NUMBER

03000 132103

## WEBSITES

[www.skillsdevelopmentscotland.co.uk](http://www.skillsdevelopmentscotland.co.uk)  
[www.mywow.co.uk](http://www.mywow.co.uk)

## SOCIAL MEDIA LINKS

[www.twitter.com/skillsdevscot](https://www.twitter.com/skillsdevscot)

# T & I PROFESSIONAL SERVICES

---



**T & I Professional Services**  
Quality care, happy home

## ABOUT US

T and I professional Services is a training and Independent Agency.

We provide nurses, senior care assistants, support workers and healthcare assistant to an ever demanding and expanding spectrum of clients requiring the best and efficient care on a temporary basis, especially care homes.

Our process, begins with a skilled RGN led Recruitment process who have a wide range wealth of health care knowledge, over fifteen year experience in the care of the elderly and working towards MSc in dementia studies.

As well as experience in working in a hospital setting such as ENT and Thoracic, Endoscopy, where various skills were acquired. This vast knowledge, skills and competencies will thus ensure that T and I Professional Services workers have the most appropriate, recent and relevant experience. Our knowledge and experience enables us to offer our clients and staff, a service based and built on a real understanding of their needs.

## ADDRESS

92D High Street  
Elgin  
IV30 1BJ

## PHONE NUMBER

07863 000228

## WEBSITE

[www.tandiprofessional.co.uk](http://www.tandiprofessional.co.uk)